



## Your Guide to the Process of Receiving the Cunningham Clubfoot Brace

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For out of state families a three-day visit at our office in Maine is necessary to receive your initial brace(s). To be set up as a patient in our system please complete the steps listed below.

The [London Orthotic Consultancy](#) in London can also provide our brace

The DTKAFO is assigned an insurance code or LCode of L2038. You can check with your insurance provider to see if it will be covered. They will ask for the diagnosis code(s). The diagnosis codes for clubfoot are typically Q66.01 for right foot or Q66.02 for left foot. If they ask our NPI number is 1447646542 this will let them know if we are in network with your insurance provider.

### New Patient Process

1. Complete and return the Patient Intake form – this form can be found on our [website](#)
2. Complete and return the Electronic HIPAA Document - this form can be found on our [website](#)
3. Send an image of the front and back of your insurance card
  - a. We are in network with most national insurance companies
  - b. We are not in network with Cigna and some small, local insurance companies
  - c. We are not in network with Medicaid plans that are not from the State of Maine or New Hampshire
4. Create a Skype account if you do not have one already
  - a. Download the skype app from the internet,
  - b. Create a Skype account (no charge)
  - c. Send your Skype address to Patientcare@cunninghamcare.com
  - d. Send an invitation (or “wave”) to JeraldLCunningham

Next, we will need to receive a prescription for the brace and referring physician notes

1. Ideally, this will be from the Orthopedist who will be following your child’s care but can be from a pediatrician or other care provider who is an MD, DO or PA
2. A valid prescription requires the following
  - a. Physician signature
  - b. Physician NPI
  - c. Description of Brace such as Right, Left or Bilateral, Knee Ankle Foot Orthosis (KAFO)
    - i. Diagnosis Code (Q66.01 – Right, Q66.02 – Left)
    - ii. For Bilateral both codes are required
  - d. Length of Need
3. Email the prescription to us or it can be faxed to 207 494-7001
4. Please have your referring physician also send the most recent office visit notes with the prescription

**Once you are set up as a patient and we have the prescription, we will reach out to schedule your appointment(s) and review your insurance.**

1. If we are in network with your provider, we will provide an estimate of the cost based on the information that your insurer provides us (the 2023 usual and customary fee for the brace L2038 is \$2452.98)
2. Your actual financial responsibility may be different once the claim is actually paid by the insurer
3. If your insurance company requires a PA (Prior Authorization) we will need:
  - a. A letter of medical necessity from your referring physician,
  - b. The physician's notes,
  - c. The signed order/prescription

Once we have completed review of your insurance, we will schedule an initial visit to measure your child, answer questions and review your anticipated financial responsibility.

If your first visit is via skype please follow these steps

1. Prior to your skype you'll need to get a cloth tape (link: [seamstress type](#)) and calipers (link: [Calipers](#)).
2. At the time of your visit, or as soon as Jerald is available, he will call you via Skype
3. To start the conversation, just click the video icon

On our [website](#) you will find the following resources:

- National Library of Medicine: Published Study
- Link to the [London Orthotic Consultancy](#)
- Videos of the brace
- Feature in O&P Edge Magazine, November 2016: Cunningham Prosthetic Care's Clubfoot bracing and trip to Kijabe
- Press Release: Cunningham Prosthetic Care volunteers to bring clubfoot treatment to children in Kenya
- White paper on this brace prepared for clinicians.

**We will schedule your measurement skype once we receive:**

- Completed Patient Intake document
- Completed Electronic HIPAA document
- Your insurance card(s) (front & back) on file
- Your Skype address on file
- A prescription and physician notes on file
- An email confirmation that you have the tape and calipers necessary to complete the initial measurement.

**Your 3-day visit to Maine will be confirmed once we receive:**

- All of the above documentation for Measurement skype plus,

**Your follow up skype appointments** (following your 3 days in person appointments) will be confirmed once we receive the required photo images no later than 5pm the day prior to your appointment. These images allow for a more concise and accurate review of your child's progress. If we do not have them in the cart the morning of your appointment, we will have to reschedule you to a later date. You will be given a handout detailing these images while you are here for your face-to-face appointments.

Please note that face masks are required to be worn during all office visits.